Period \_\_\_\_\_

Dear Parent,

This letter is to inform you of your student’s opportunity for grade recovery on any test they have failed. Please read the requirements for successful grade recovery completion. Grade recovery is designed to help your student understand and retain the course content so that it can be applied throughout the year. This will be an ongoing program throughout each quarter. There will **NOT** be a packet of make-up materials at the end of the quarter, instead tardy work will be accepted for **68% credit within 5 school days of the due date.**

If a student earns a “D” or “F” (less than a 70%) on any given test, they will be given the opportunity to raise their test grade **up to a 70%.**

Your student **MUST COMPLETE ALL PARTS** of the grade recovery requirements in order for the re-take test score to be replace the original test score.

1. Student must **NOT** have more than **4 unexcused absences**.
2. Student must attend tutoring sessions covering the objectives pertaining to the test. During these tutoring sessions, students must bring **their** own specific questions, notes, and assignments for the material in which they are to receive help.
3. **All re-takes will be taken after school during an arranged time within two weeks of original test date.**

If the re-take test score is higher, and all of the above requirements have been met, the new test score **(not to exceed 70%)** will be posted.

I acknowledge that I have read this current grade recovery policy for the 2018/2019 school year. Please have your student return this letter to me with the information below completed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent (please print name) email

Parent signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student signature

Thank you,

Mrs. Alison S. Ready

Marine Science

GJHS Science Department

Period \_\_\_\_\_

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Your student **MUST COMPLETE ALL PARTS** of the grade recovery requirements in order for the re-take test score to be replace the original test score.

1. Student must **NOT** have more than **4 unexcused absences**.
2. Student must have completed and turned in Home Work packet pertaining to the given test.
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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent (please print name) email

Parent signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student signature

Thank you,

Mrs. Alison S. Ready

Honors Biology I

GJHS Science Department

Dear Parent,

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent (please print name) email

Parent signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student signature

Thank you,

Mrs. Alison S. Ready

Honors Marine Science

GJHS Science Department